

LETTER OF REASONABLE ASSURANCE

2009-2010

This letter provides notice of reasonable assurance of continued employment with the district when each school term resumes after a school break. By virtue of this notice, please understand that you may not be eligible for unemployment compensation benefits drawn on school district wages during any scheduled school breaks including, but not limited to, the summer, Christmas, and spring breaks. This assurance is contingent on continued school operations and will not apply in the event of any disruption that is beyond the control of the district (e.g., lack of school funding, natural disasters, court orders, public insurrections, war, etc.).

Nothing contained herein constitutes an employment contract. Your continued employment is on an at-will basis. At-will employers may terminate employees at any time for any reason or for no reason, except for legally impermissible reasons. At-will employees are free to resign at any time for any reason or for no reason.

Your services on behalf of the children of the district are appreciated, and we hope that you will be able to continue your association with the district.

Sincerely,



Superintendent

.....
Please complete the following information:

Substitute Assignment:

Teacher Teacher Assistant Nurse Cosmetology Office

Please check the days you are available:

Every day (or) Monday Tuesday Wednesday Thursday Friday

Please check your campus preference:

All Campuses Cathelene Thomas Elem. S. F. Austin Elem. Junior High High School

Support Substitute Assignment:

Cafeteria Custodian Maintenance Bus Driver

Name (Print)

Date

Signature

Social Security number

Address

_____ _____
Telephone (Check Primary Number) Cell Phone

City State Zip Code

E-mail Address (Important for Notifications)